



REGISTRATION CHECKLIST

REQUIRED

Registration Packet:

- Registration Forms (first 2 pages of packet)
- School Records Release Form
- Emergency Medical Card
- One Time Consent to Allow School District to access MassHealth (Medicaid) Benefits
- Affidavit of Residency (only if unable to produce mortgage statement or lease; **form to be completed by property owner**)
- Certification of Address
- Custody/Legal documentation (if applicable)
- McKinney-Vento Homeless Education Act
- Home Language Survey
- Picture/Video Release Form
- Safe Homes Pledge
- Internet Access Acceptable Use Policy

Student Documents:

- Child's *Original* Birth Certificate or Passport (we will make a copy)
- Most recent Physical examination (within one year)
- Immunization Record (see website for Immunization Requirements)
- Evidence of Lead Paint Screening

Evidence of Residency (must provide most recent copy of ONE of the following):

- Mortgage Statement
- Lease or Rental Agreement
- Section 8 Agreement
- Property Tax Bill

Evidence of Occupancy (must provide most recent copy of ONE of the following):

- Excise Tax Bill
- Pay Stub
- Utility bill (electric, water; not cell phone or cable)

Evidence of Identity of Parent/Guardian (must provide ONE of the following valid government-issued photo identifications):

- Driver's License
- Passport
- Government-issued photo ID

RECOMMENDED (including these with registration packet will help to expedite your child's enrollment)

- Transcript or current report card
- Discipline records
- MCAS Scores
- IEP or 504 plan (if applicable)