

HAMILTON-WENHAM REGIONAL SCHOOL COMMITTEE MEETING
MINUTES
December 15, 2016
7:12 PM

Present:

Michelle Bailey
Jeanise Bertrand
Stacey Metternick, Chair
David Polito
Josh Liebow
Gene Lee

Also present:

Michael Harvey, Superintendent
Jeff Sands, Assistant Superintendent
Nancy Bergner, H-WRSC Clerk
Jack Gourdeau, Student Rep

I. Call To Order: Stacey Metternick called the meeting to order at 7:12 pm in the Buker School Multi-Purpose Room.

II. Pledge of Allegiance

III. Citizens' Comments
No citizen's comments

IV. Chair's Report

- A.** Welcoming new School Committee member Gene Lee.
- B.** Please note that Feb. 9 will be adoption of the upcoming budget. All need to attend, as there must be an affirmative vote of at least 5 members.
- C.** Stacey attended the History Fair and was a volunteer judge, along with other community members.
- D.** Town of Hamilton is seeking a representative for the Essex Tech Vocational School Committee. Inquiries should be addressed to JScuteri@hamiltonma.gov.
- E.** Employment contracts are being finalized. The Treasurer contact will be discussed later this evening.
- F.** Mike, Jeff and Stacey met with a candidate for assistant Treasurer.
- G.** The Rotary Club is looking for 1-2 host families to host an exchange student from Bolivia.
- H.** School Committee Budget Season begins right after the holiday break.

V. Superintendent's Report 7:48

46 HWRHS Seniors Receive Adams Scholarships

Congratulations to the 46 HWRHS members of the Class of 2017 who have received the John and Abigail Adams Scholarship. This scholarship provides students with a four-year tuition waiver for undergraduate studies at a Massachusetts state college or university. In

qualifying for the Adams Scholarship, these students scored at the Advanced performance level on one of the three high school state assessment tests in ELA, Mathematics, or STE (Biology, Chemistry, Introductory Physics, or Technology/Engineering); and scored at the Proficient level or higher on the remaining two high school state assessment tests; and have combined scores from the three tests that placed them in the top 25 percent of students in the graduating class in their district.

The students receiving the Adams Scholarship are:

Daniel Allara	Katherine Sheehan	Kelly Walsh
Nicholas Dimarino	George Blaney	Genevieve Cring
Griffin Marshall	Katrena Freeman	Carly Jennings
Katherine Ryan	Christos Meimeteas	Elias Papadopoulous
Ozioma Anyanwu	Maia Sprouse	Joshua Ward
Margaret Favazza	Bradley Caccivio	Celia Cronan
Abigail Mason	John Gourdeau	Kojima Isabel
John Sauriol	Julian Murray Brown	Benjamin Peters
Mark Baumeister	Daniel Sun	Jack Wosepka
Sophie Frain	Zhe Chang	Benjamin Danforth
Madison McCarthy	Julia Hines	Joseph Lattanzi
Carter Shearer	Hannah Nagy	Graham Preston
Angela Bellerose	Mae Viccica	Jeffrey Davis
Olivia Francis	Nicholas Colucci	Isabel Markus
Keanu McDonough	Yinjie Huang	Matthew Rose
	Emily Nelson	

This is a great honor for both these students and for the entire HWRHS Community!

Congratulations to Our Fall Sports Teams

The School Committee and I are proud to congratulate our fall sports teams on their successful seasons:

A. Fall Sports Recognitions – Students & Coaches

Exhibit A

- Boys' Soccer – Sectional Semi-Finalist
Coach: Matt Gauron
Captains: Jack Wosepka, Gordon Bahr & Ben Danforth
- Volleyball – Sectional Semi-Finalist
Coach: Jenn Flynn
Captains: Lauren Flynn, Tori Vivenzio & Maia Sprouse

- Girls' Soccer – Cape Anne League Champions, Sectional Semi-Finalist
Coach: Nancy Waddell
Captains: Isabelle Berthoud, Kelly Walsh & Sophie Frain
- Cheer– Cape Anne League Sportsmanship Award
Coach: Brendan Graffum
Captains: Brianna Harnois, Cassie Cronin, & Heather Donovan
- Golf – Cape Anne League Champions
Coach: Bill Corley
Captains: Alex Winch, Nick Colucci & Cam Grinnell
- Field Hockey – State Tournament Qualifiers
Coach: Jenn Blaha
Captains: Erin Connors & Sam Verge

It is wonderful to have so many of our students participating in MIAA Interscholastic Athletics. Congratulations also to Athletic Director Craig Genualdo on a great program!

Coach Bill Corley introduced this year's Golf Team. Captain Nick Colucci thanked the School Committee for their support.

Coach Nancy Waddell reported on the Girls' Soccer Teams successes.

Delayed Opening Survey Results

Last week, I sent a link to all faculty and parents in the HWRSD to survey their interest in using a two-hour delayed opening instead of closing school outright. Thanks to the 183 faculty members and 744 parents who responded to the survey. Because the results were overwhelmingly (over 90%) in favor of considering a two-hour delay in case of inclement weather, we will institute the following procedure:

A delayed opening will be a delay of two hours in the start of school. Bus runs will also begin exactly two hours later than usual. The earliest Middle/High School bus route will begin at 8:55. HWRHS classes will begin at 9:40 and the MRMS at 9:45. The earliest elementary bus run will start at 9:35 and school would begin at 10:25. School dismissal times will remain the same as a regular school day. In the advent of a delayed opening, preschool classes will be cancelled. Delayed openings will be communicated through the same procedures used to cancel school. (See my 11/17 post for details.) Thanks to everyone for your input in making this decision.

HWRSC Begins Budget Season

Tonight, December 15, 2016, the School Committee will begin its phase of the development of the FY18 HWRSD Budget. This phase will end with the School Committee voting on its FY18 Recommended Budget on February 9th. Thanks to members of the District Leadership Team, Assistant Superintendent Jeff Sands and Director of Accounting Vinnie Leone and the entire HWRSD Business Office for their work in getting us to this point. Here are the list of relevant dates and milestones in the process:

- December 15, 2016: Superintendent's FY18 Budget Recommendation to SC
- December 19, 2016: Superintendent's FY18 Budget Recommendation Book to SC
- January 5, 2017: FY17 Budget Discussion Continued
- January 5, 2017: School Committee Adopts Tentative FY18 Budget
- January 6, 2017: Mail Tentative FY18 Budget to Towns
- January 6, 2017: Advertise for FY18 Budget Public Hearing
- January 19, 2017: Conduct Public Hearing on FY18 Budget

January 19, 2017: FY18 Budget Discussion Continued
January 26, 2017: FY18 Budget Meeting #2 with Finance Committees
February 2, 2017: FY18 Budget Discussion Concluded
February 9, 2017: School Committee votes to Adopt FY18 Budget
April 1, 2017: Hamilton and Wenham Annual Town Meetings

Throughout this process, versions of the budget documents discussed at School Committee Meetings will be made available to the public at <http://www.hwschools.net/page.cfm?p=2129>. Members of the public are encouraged to become familiar with these documents and to contribute their comments either at the January 19th Public Hearing of the FY18 Budget, during the Public Comment portion of regular School Committee Meetings or through contacting members of the School Committee or me through email.

VI. Consent Agenda 8:00

- A. Minutes of December 1st Exhibit B
- B. Minutes of December 1st School Choice Hearing Exhibit C
- C. Minutes of SC & WBOS – November 17th Exhibit D
- D. Minutes of SC & FinComs – November 17th Exhibit E

I MOVE THAT THE HAMILTON-WENHAM REGIONAL SCHOOL COMMITTEE ACCEPT THE MINUTES AS PRESENTED IN THE CONSENT AGENDA. THERE CAN BE NO FURTHER CHANGES TO THE AGENDA.

**MOTION by Michelle Bailey; SECONDED by Jeanise Bertrand
Unanimously approved by 6 members present; none opposed, no abstentions**

VII. New Business

- A. Winthrop Playground Updates Exhibit H
 - 1. Winthrop Principal Chris Heath assisted Jeff Sands in presenting updates.
Discussion:
Timing of site preparation and excavation was clarified as scheduled to begin after school ends.
- B. Superintendent's Recommended FY18 Budget Presentation Exhibit F
 - 1. Mike Harvey and Jeff Sands presented a Level Service Budget for FY18
Discussion:
Desire to explore issues surrounding out of district placements expressed; subsequent meetings will address this. Explanation of staffing costs. Special Ed costs and "circuit breaker" offset explained in light of out of district placement concerns. Given that our budgeting has been conservative over the years, how accurate has our budgeting been? Excess and deficiency line item is designed to address this. Re: "no new services" stipulation—will the Chinese program continue? Yes, as it is the extension of an existing program. Moving forward, the School Committee should let Jeff know what they need to hear more about.
- C. Master Plan and Capital plan options Exhibit G
 - 1. Jeff Sands and Mike Harvey gave preliminary presentation.
Discussion:
Personnel who can speak to specific items/departamental budgets will be brought in over the course of budget deliberations in order to provide specific information to the School Committee members. Jeff and Mike will discuss the order in which issues will be discussed and let the School Committee know how they are scheduled. SC Members expressed concern over whether or not maintenance was being deferred, and was assured by Administration that this was not the case.

I MOVE THAT THE HAMILTON-WENHAM REGIONAL SCHOOL COMMITTEE OPEN A WARRANT FOR OUR ANNUAL ELECTIONS WHICH WILL BE HELD ON THURSDAY APRIL 6, 2017 AT THE WENHAM TOWN HALL AND AT THE LIBRARY/REC CENTER ON UNION ST. IN HAMILTON.

MOTION by Michelle Bailey; SECONDED by JOSH LIEBOW

Unanimously approved by 6 members present; none opposed, no abstentions

E. Warrant Committee

Warrant Committee requires 3 members who can meet on Tuesdays, overseeing general warrants and payroll. Since 3 signatures are required, it is suggested that the entire School Committee be appointed to the Warrant Committee, in order to ensure that, over the course of the year, members can share the responsibility of attending Warrant Committee meetings.

I MOVE THAT THE HAMILTON-WENHAM REGIONAL SCHOOL COMMITTEE APPOINT DAVID POLITO, GENE LEE, JOSH LIEBOW, MICHELLE BAILEY, STACEY METTERNICK, DEB EVANS AND JEANISE BERTRAND TO THE WARRANT COMMITTEE

MOTION by Michelle Bailey; SECONDED by Jeanise Bertrand

Discussion: Is it necessary that the Warrant Committee meet separately, or can it be combined with the regular school committee meetings. Jeff Sands clarified that the meeting must be on Tuesday evenings; must involve a staff member; must coincide with payroll. The first meeting of this subcommittee would be Tuesday January 17. A schedule will be distributed at the next SC meeting

Unanimously approved by 6 members present; none opposed, no abstentions

F. Appoint Assistant Treasurer

Applicants so far have not yet been a good fit. This job will be posted, and applicants examined. It is hoped that someone will be chosen by January 19.

G. Vote in new Secretary and Assistant Secretary.

I MOVE THAT THE HAMILTON-WENHAM REGIONAL SCHOOL COMMITTEE APPOINT JOSH LIEBOW AS SECRETARY.

MOTION by Michelle Bailey; SECONDED by Jeanise Bertrand

Unanimously approved by 6 members present; none opposed, no abstentions

I MOVE THAT THE HAMILTON-WENHAM REGIONAL SCHOOL COMMITTEE APPOINT GENE LEE AS ASSISTANT SECRETARY.

MOTION by Michelle Bailey; SECONDED by Jeanise Bertrand

The Motion passed with 5 for, 0 against, 1 abstaining

H. Vote Treasurer's contract

I MOVE THAT THE HAMILTON-WENHAM REGIONAL SCHOOL COMMITTEE APPROVE A CONTRACT FOR DISTRICT TREASURER

**DON GALLANT JULY 1 2016- JUNE 30 2017 FOR A SALRY OF
46.59/HOUR, UP TO 20 HOURS PER WEEK.**

**MOTION by Michelle Bailey; SECONDED by Josh Liebow
Unanimously approved by 6 members present; none opposed, no abstentions**

I. Vote new member of the Policy Working Group

**I MOVE THAT THE HAMILTON-WENHAM REGIONAL SCHOOL
COMMITTEE APPOINT DAVID POLITO AS A MEMBER OF THE POL-
ICY WORKING GROUP.**

**MOTION by Michelle Bailey; SECONDED by Josh Liebow
Unanimously approved by 6 members present; none opposed, no abstentions**

J. Vote Liaison to the SEPAC: *Tabled*

VIII. Committee Reports

- A. Communications:** Spotlight will be sent out tomorrow
- B. Planning:** has not met since June. Will resume in June to evaluate Masterplan, etc.
- C. Policy:** First reading on updated policies scheduled for next meeting. On track to meet goal for the year.
- D. Warrant:** did not meet last month
- E. Regional Agreement:** on schedule for looking at 3 different scenarios. Will meet with Mike and Jeff in January to discuss moving forward to bring the two towns in to discuss the final proposal.
- F. Student Rep:** updated the SC on class fundraisers and initiatives
- G. Other-School Liaisons Updates:**

IX. Other

- A. Topics for next meeting:** Buker Playground report

X. Vote to Adjourn

**I MOVE THAT THE HAMILTON-WENHAM REGIONAL SCHOOL
COMMITTEE VOTE TO ADJOURN AT 9:42 PM.**

**MOTION by David Polito; SECONDED by Jeanise Bertrand
Unanimously approved by 6 members present; none opposed, no abstentions**

Respectfully Submitted,

Nancy R. Bergner
Clerk, H-WRSC Meeting