

**HAMILTON-WENHAM REGIONAL SCHOOL COMMITTEE MEETING
MINUTES
September 22, 2016**

- A. **CALL TO ORDER:** Stacey Metternick called the meeting to order at 7:05 pm in the Buker School Multi-Purpose Room.
- Present: Michelle Bailey, Jeanise Bertrand, Deborah Evans, Hannah Fraley, David Polito
- Also present: Michael Harvey
Jack Gourdeau, student rep
Nancy Bergner

II. PLEDGE OF ALLEGIANCE

III. CITIZENS' COMMENTS

No citizen comments

IV. CHAIR'S REPORT

- A. Dorothy Presser will return to continue education of School Committee on matters of oversight and governance.
- B. Hamilton voted to change polling place so that schools can remain open.

V. SUPERINTENDENT'S REPORT

See Hamilton Wenham Regional School District website for full text of this report

VI. CONSENT AGENDA

- A. Minutes of September 8, 2016

Exhibit A

MOTION: I MOVE THAT THE HAMILTON WENHAM REGIONAL SCHOOL COMMITTEE VOTE TO APPROVE THE CONSENT AGENDA. THERE CAN BE NO FURTHER CHANGES OR DISCUSSION.

**MOTION by Michelle Bailey; SECONDED by Jeanise Bertrand
Unanimously approved by six members present.**

VII. COMMITTEE REPORTS

- A. Communications: Michelle Bailey presented
- I. Met in June; will reconvene on Monday to produce article from the Board retreat
- B. Planning: Deb has no update since the June meeting
- C. Policy: will meet on Monday
- D. Warrant: David Polito presented.

- I. David sought guidance from the School Committee regarding the scope and depth of reporting desired from Warrant Committee.
- E. Student Rep: All student government reps will be present at the next SC meeting
- F. Other-School liaisons update: Stacey Metternick and other committee members (Deb, Hannah) are reviewing apportionment costs from past years with reference to upcoming budget needs in order to prepare presentations for the community.

VIII. NEW BUSINESS

- A. Report on summer programs: Katherine Harris presented.
 1. 68 students qualifying for Extended School Year Special Education were served by 14 Teachers, 3 Related Service Providers, Program Nurse, and Teaching Assistants. Hamilton-Wenham's program is consistent with other local districts also providing these services, pursuant to IDEA law.
- B. Superintendent's Review: Stacey Metternick presented. Dr. Harvey was found to be proficient overall, with some areas for growth. This document will be included in the next meeting's Consent Agenda so that the School Committee may vote to accept it.
- C. Appointment of Don Gallant to position of District Treasurer

MOTION: I MOVE THAT THE HAMILTON WENHAM REGIONAL SCHOOL COMMITTEE EXTEND DON GALLANT'S CURRENT CONTRACT FOR ONE MORE YEAR.

MOTION by Michelle Bailey; SECONDED by Jeanise Bertrand

Discussion, ensuring compliance with by laws. Questions of appropriate evaluator and proper wording of the arrangement with D. Gallant was explored. Amendment was suggested per motion below.

MOTION: I MOVE THAT THE HAMILTON WENHAM REGIONAL SCHOOL COMMITTEE EXTEND DON GALLANT'S APPOINTMENT FOR ONE YEAR, WITH CONTRACT TERMS TO BE NEGOTIATED.

MOTION by Michelle Bailey; SECONDED by Deb Evans

Unanimously approved by six members present.

- D. Appointment of member to Policy Subcommittee to replace D. Hurley

1. Jeanise Bertrand volunteered to replace Dennis Hurley; Stacey nominated her.

MOTION: I MOVE THAT THE HAMILTON WENHAM REGIONAL SCHOOL COMMITTEE APPOINT JEANISE BERTRAND TO THE POLICY SUBCOMMITTEE.

MOTION by Michelle Bailey; SECONDED by Hannah Fraley

Unanimously approved by six members present.

- E. Appointment of Deb Evans to Warrant Subcommittee

MOTION: I MOVE THAT THE HAMILTON WENHAM REGIONAL SCHOOL COMMITTEE AUTHORIZE DEB EVANS TO BE AN AUTHORIZED SIGNER ON BEHALF OF THE SCHOOL COMMITTEE

Unanimously approved by six members present.

MOTION by Michelle Bailey; SECONDED by Jeanise Bertrand

- F. Policies

- 1st Reading-Teaching about Tobacco, Alcohol & Drugs Policy Exhibit B
- Text of the policy is taken directly from State policy. It will be presented for a second reading at the next School Committee meeting, in order to allow for public response.

- 2nd Reading-Pediculosis Policy

Exhibit C

- A legal opinion letter was discussed, addressing concerns about HIPA

MOTION: I MOVE THAT THE HAMILTON WENHAM REGIONAL SCHOOL COMMITTEE VOTE TO APPROVE THIS POLICY

Unanimously approved by six members present.

MOTION by Michelle Bailey; SECONDED by Hannah Fraley

Discussion. Our public has been assured in the past that they would have an opportunity to respond to any development of policy addressing this issue. There are community members concerned about the scope of the school nurse's discretion on potential privacy issues/stigmatizing of individuals vs. perceived public health concerns. Policy Committee will take up this issue again on Monday night, seeking to provide a context for community input if any in the community so desire. The motion to approve the Pediculosis Policy is tabled.

- 2nd Reading-Use of Tobacco, Drugs & Alcohol by Students

Exhibit D

MOTION: I MOVE THAT THE HAMILTON WENHAM REGIONAL SCHOOL COMMITTEE ADOPT THE USE OF TOBACCO, DRUGS & ALCOHOL BY STUDENTS POLICY AS PRESENTED.

MOTION by Michelle Bailey; SECONDED by Jeanise Bertrand.

Unanimously approved by six members present.

- 2nd Reading-Administering Medicines

Exhibit E

MOTION: I MOVE THAT THE HAMILTON WENHAM REGIONAL SCHOOL COMMITTEE ADOPT THE ADMINISTERING MEDICINES TO STUDENTS POLICY AS PRESENTED.

MOTION by Michelle Bailey; SECONDED by Jeanise Bertrand.

Unanimously approved by six members present.

IX. OTHER

A. Topics for next meeting (October 6)

- Michelle Bailey would like to invite Liz Chaney to inform the School Committee about her work with the community's pre-K children.

X. VOTE TO ADJOURN

MOTION: I MOVE THAT THE HAMILTON-WENHAM REGIONAL SCHOOL COMMITTEE VOTE TO ADJOURN.

MOTION by Michelle Bailey; SECONDED by Jeanise Bertrand

Unanimously approved at 9:17 PM.

Respectfully Submitted,

Nancy R. Bergner
Secretary, H-WRSC Meeting